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**BARD COLLEGE AT SIMON'S ROCK**  
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**VISITING STUDENT  
 COURSE REGISTRATION FORM  
 2019-2020**

[Students under the age of 18 wishing to take a course at Simon’s Rock must apply through the Admission Office.]

Semester (check one):  Fall 20\_\_\_\_  Spring 20\_\_\_\_

Name \_\_\_\_\_

Last First

Address \_\_\_\_\_ Tel # \_\_\_\_\_

\_\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_\_ Date of Birth \_\_\_\_\_

First time student \_\_\_\_\_ Returning student \_\_\_\_\_

Course #	Course Title	Credit	Non-Credit	Audit	Instructor’s Signature

I understand and agree:

- That enrollment is for the above course only. Visiting Students may participate in no more than one course per semester.
- That enrollment as a visiting student entails enrollment only in this course and use of the library. Participation in extra-curricular activities or use of Simon’s Rock facilities not related to the course taken are available to a visiting student only on the same basis as to other area residents.
- **FOR CREDIT ONLY:** That if I withdraw for any reason within two weeks of registration for the course, my tuition will be refunded. If I withdraw after that time, my tuition is not refundable.
- **FOR AUDIT OR NON-CREDIT:** There will be no refund at any time.
- That tuition does not include laboratory or studio fees, where applicable, which are additional. All fees are payable to Simon’s Rock no later than the first day of class attendance each semester.
- That Simon’s Rock may cancel my enrollment at any time, in which event my tuition will be refunded.

Signature: \_\_\_\_\_  
Student Date

Fee Paid: \$ \_\_\_\_\_  
Director of Finance Date

Eligibility verified by Registrar’s Office: \_\_\_\_\_  
Registrar Date

**\*Return this form with all necessary signatures to the Registrar on the first day of class.**

# **VISITING STUDENT PROGRAM**

## **Enrollment for Credit Guidelines 2019-2020**

These guidelines apply to adult visiting students approved to take courses for credit. Only students who are eligible to live off-campus, that is local adults or Simon's Rock students who have been in residence at the college for at least four semesters, can receive permission to be visiting students. High school-aged students must apply through the Admission Office to be a visiting student. Visiting students may enroll in only one course per semester, and may retain this status for not more than four semesters. If they wish to continue to pursue their academic work at Simon's Rock after that time, they must matriculate as degree-seeking students.

### **APPLICATION PROCEDURE**

Applicants to attend part-time must submit these materials to the Registrar's Office:

1. A course registration form.
2. A high school or college transcript.
3. A brief explanation of the student's academic plans and how the Simon's Rock course contributes to them.

Permission to attend the college as an adult visiting student must be granted by the Dean of Academic Affairs.

### **TUITION**

Visiting student tuition is \$1,840 per credit. Financial Aid from the college is not available to visiting students.

### **RESTRICTIONS**

- Visiting students may not live on campus; they may not stay on campus overnight without permission of the Director of Residence Life.
- Visiting students must display a parking sticker on their vehicles and must adhere to all campus regulations, including parking regulations. Parking stickers are available at the Campus Safety Office after 4 pm with documentation of enrollment by the Registrar.